



Advanced Energy Management Ltd.

*Putting our **energy** into saving yours*

Advanced Energy Management Ltd. (AEM) wants you to join our growing company and talented team! AEM is a company who has been in business for over 30 years in the Atlantic Provinces and is strategically expanding its presence in Ontario within the last couple of years. AEM is known for managing energy for buildings, optimizing central energy plants through installation of combustion controls, and providing HVAC solutions to optimize energy usage. We are currently seeking an **HVAC Installation Technician** based out of Moncton, New Brunswick. The ideal candidate must be organized and be able to effectively communicate and work well in teams.

Reporting directly to the **Service Team Leader**, the HVAC Installation Technician primary responsible for managing installations and start-up of commercial HVAC equipment and piping systems while also assisting in preventative maintenance, troubleshooting, and emergency service on building automation systems and HVAC equipment.

Responsibilities include, but are not limited to the following:

Installation & Start-ups:

- installing and starting-up commercial HVAC equipment and piping systems
- coordinating and communicating with all people involved in HVAC installation jobs, including sub-contractors, other AEM employees, and customers
- assisting sales and estimating in pricing projects
- managing entire projects from turnover through commissioning and start-up
- reading and interpreting installation diagrams and specs to ensure correct installation of equipment
- carrying out efficient and effective HVAC piping installations, which includes ducting, fasteners on hangers and ducts, and insulation.
- anchoring and installing HVAC equipment such as air handling units, fans, chillers, ventilation equipment, etc.
- preparing system for commissioning and assisting Engineers, Manufacturer Representatives, and Technicians in equipment start-up, testing, and commissioning
- preparing job specific paperwork for each project
- adhering to safe work practices and job procedures to prevent near misses and or accidents during installations and or start-ups.

Service:

- ability to provide a proactive approach when servicing customers to ensure customers' satisfaction
- servicing entire HVAC mechanical and controls system in a timely manner while communicating service updates to customers
- troubleshooting and repairing all elements of an HVAC mechanical and controls system including refrigeration, ventilation, electrical, electronic, and digital controls efficiently and effectively

- providing recommendations for repairs and improvements that is best for customers.
- identifying opportunities for retrofits of mechanical and controls systems that is in alignment with customers' overall goals
- developing and building trusting relationships with customers

Administrative:

- providing progress updates using AEMs project management database and communicating updates regularly with supervisors and customers.
- managing working hours effectively and entering worked hours in payroll timesheet system accurately
- conducting and reporting safety hazards to ensure work environment are safe.
- seeking approval for expenses as required

Ethics and Values:

- respecting the values and code of ethics of the company

Qualifications & Experience

- post-secondary education in HVAC/R coupled with a minimum of three (3) years' HVAC experience.
- working towards or successful completion of Red Seal HVAC technician certification.
- excellent analytical and problem-solving skills with the ability to effectively troubleshoot systems
- demonstrated ability to effectively read and execute diagrams
- strong oral and written communication skills in English with the ability to effectively communicate to customers, subcontractors, engineers, etc. Fluency in more than one language is considered an asset.
- interpersonal skills with the ability to develop and build genuine customer relationships.
- effective time management and prioritization skills with the ability to meet tight deadlines
- excellent organizational skills
- strong interpersonal skills with the ability to influence and work well with others

Working Conditions

- position may require 25% of travelling within the province of New Brunswick or as required.
- frequent exposure to environmental conditions including heat/cold, noise, and inclement weather
- lifting to 50lbs unassisted may be required as well as reaching, bending, and complete repetitive tasks
- individual may be required to work at heights and climb a ladder
- intense visual concentration is required to review drawings and documents for installation of systems
- working overtime and or during off hours is a condition of employment and is required on as needed basis with minimum notice

WHAT WE OFFER

At AEM, we believe in hard work and a good quality of life. Our work environment is one in which people enjoy coming to work. We empower people to make decisions and do whatever it takes to delight customers and take time to have fun and develop relationships with employees. Some benefits are:

- Group Benefits and RRSP
- Above-industry Wages
- Fitness & Clothing Allowance
- Flexible working hours

TO APPLY

If you are interested in joining our team; please apply for this position by sending your cover letter and resume to careers@aemltd.com, quoting your full name and competition number **AEM2003** in the subject line. The posting will close end of day **Friday July 31st, 2020**.

We thank all applicants for their interest in a career with AEM. Only successful candidates will be contacted for an interview.